



6000 Doug Attaway Blvd. | Shreveport, LA 71115 | P (318)524-2272 | F (318)524-2273 | port@portsb.com | www.portcb.com

MEMORANDUM

To: Commissioner Rick C. Prescott, President
Commissioner Roy Griggs, Vice President
Commissioner Walter O. Bigby, Jr., Secretary-Treasurer
Commissioner Erica R. Bryant
Commissioner Sam N. Gregorio
Commissioner James D. Hall
Commissioner Capt. Thomas F. Murphy
Commissioner James L. Pannell
Commissioner Steve Watkins

From: Eric England

Date: February 14, 2018

Re: **REGULAR BOARD MEETING, Thursday, February 15, 2018**

The regularly scheduled Board Meeting will be on Thursday, February 15, 2018, 4:30 p.m. in the Board Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport. An agenda is attached.

Please let us know if you cannot attend the meeting. Thank you.

cc: Ed Walsh, Alex Leach, and Sarah McKinney-Williams, Romph Pou Agency, Public Relations
Southern Strategy Group of North LA, Legislative Monitor
Ty Scroggins, Scroggins Consulting, LLC
CBPC Staff

"This institution is an equal opportunity provider and employer."

MEMBERS: Rick C. Prescott, President; Roy Griggs, Vice President; Walter O. Bigby, Jr., Secretary-Treasurer; Erica R. Bryant; Sam N. Gregorio; James D. Hall; Capt. Thomas F. Murphy; James L. Pannell; Steve Watkins

AGENDA

CADDO-BOSSIER PARISHES PORT COMMISSION

Regular Board Meeting, February 15, 2018, 4:30 p.m.

Regional Commerce Center, Board Room, 6000 Doug Attaway Blvd, Shreveport

CALL TO ORDER/OPENING REMARKS

Rick C. Prescott

PLEDGE OF ALLEGIANCE

Walter O. Bigby

ROLL CALL

Eric England

INTRODUCTION OF GUESTS

Rick C. Prescott

PUBLIC COMMENT ON AGENDA ITEMS

Rick C. Prescott

UNFINISHED BUSINESS:

*Approval of Regular Board Meeting Minutes of January 18, 2018

Walter Bigby

*Approval of December 2017 Financials:

Walter Bigby

*Approval of January 18, 2018 Audit Committee Meeting Minutes

Walter Bigby

*Approval of February 5, 2018 Executive Committee Meeting Minutes

Rick C. Prescott

*Approval of February 5, 2018 Marketing Committee Meeting Minutes

Walter Bigby

*Approval of February 5, 2018 Operations Committee Meeting Minutes

Roy Griggs

NEW BUSINESS:

*Employee Benefits

Rick Prescott

*Fire Station #20

Eric England

*Security Proposals

Eric England

*Language Access Plan

Eric England

*Rs. No. 2 of 2018: Systems Survey & Compliance Questionnaire

Eric England

*Authorization – Short Term Lease Agreement with Joyce Crane

Eric England

*Authorization – Online Bid Website – Bid Express

Eric England

Port Director’s Report

Eric England

Executive Session – Personnel Matter

Adjourn

Rick C. Prescott

March Meetings

Regular Board Meeting, Thursday, March 15, 2018 4:30 p.m.

Marketing and Operations Committee Meetings, Monday, March 5, 2018, 12 Noon
Regional Commerce Center, 6000 Doug Attaway Blvd, Board Room, Shreveport, LA

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Walter O. Bigby Jr.; Erica R. Bryant; James D. Hall; Capt. Thomas F. Murphy; James L. Pannell; Steve Watkins*